

ALLAMA IQBAL OPEN UNIVERISTY

PART TIME TUTOR e-REGISTRATION

FAQs (Frequently Asked Questions)

Question) What is the procedure to apply for Tutor Registration?

Ans) The candidate can apply for Tutor e-registration online by visiting the following link:

<https://tutor.aiou.edu.pk/>

Step 1: Using the Sign-Up option, the candidate can fill-in basic information, in response an email will be sent to his/her provided email ID for activation. Once the account is activated, the candidate will be able to Sign-in and create a profile by providing personal information and other details relating to address, education and experience etc.

Step 2: The fee challan amounting to Rs. 1000/- can then be downloaded and printed. The candidate can deposit fee at any branch of MCB bank after one day of downloading challan.

Step 3: The candidate will update the fee details on this portal.

Step 4: Candidate can proceed to select the courses and complete his registration process. Only those courses will appear which are related to candidate's educational qualification area.

Note: Application status will be updated from PENDING to SUBMITTED after fee is verified from the bank.

Question) I am already a registered Tutor of AIOU having registration no. xx-xxx-xxxxx, do I need to apply again?

Ans) Yes, all previous Tutor registrations are going to expire. Now, all candidates have to apply fresh through this online portal with submitting the required fee of Rs. 1000/-

Question) From where can I get the registration forms?

Ans) The Tutor registration is being done **only** through ONLINE PORTAL whose link is provided below.

<https://tutor.aiou.edu.pk/>

Note: Printed forms/applications will not be entertained.

Question) Where can I submit the documents?

Ans) At this stage, documents/CVs are not required.

Question) Is this Tutorship a permanent job or contractual?

Ans) This is neither permanent nor contractual. This is Part-Time tutorship and the tutors will be engaged as per requirements of the AIOU.

Question) My area/discipline of education is not present in online registration form?

Ans) Only those disciplines are available which are required by AIOU.

Question) I am in-service, how do I write End Date under Experience details?

Ans) Multiple experience details can be added separately. The tab reads “End Date / To-Date” so if you are in service, the To-Date option applies on you and you can select the current date from the pop-up calendar.

Question) Do I need to pay fee for all the courses separately?

Ans) No. Only Rs. 1000/- to be deposited for registration of all selected courses.

Question) Where to submit the fee?

Ans) The fee challan can be downloaded from this online portal. The candidate can take its print and submit the fee in any branch of MCB bank.

Question) Why there are instructions on Challan form to deposit the fee 48 hours after downloading?

Ans) AIOU sends candidate’s fee info to the bank which takes some time.

Question) What is the package or monthly salary?

Ans) It is not a fixed monthly salary. It depends on the course code and number of students allotted to the tutor by concerned Regional Office.

For further details/inquiry kindly visit the concerned Regional Center/Campus of the AIOU.